

ArtsSmarts

ArtsSmarts is funded through the Newfoundland and Labrador Department of Education's **Cultural Connections Strategy** and the Newfoundland and Labrador Arts Council (NLAC). In Newfoundland and Labrador *ArtsSmarts* is administered by the NLAC.

The ArtsSmarts Mission: To afford schools and their communities a chance to enhance artistic activities linked to educational outcomes. The desire is to encourage students to develop their intellectual skills through active participation in the arts. In this context, the program goal is to engage young people in artistic activity to develop supporters and practitioners of the arts by nurturing creative thinkers.

Objectives:

- To build long-term, self sufficient local partnerships that link young people, artists or arts organizations, schools, and the broader community;
- To enable schools to integrate arts activities in a variety of subject areas that align with the provincial curriculum;
- To provide opportunities for young people to actively participate in the arts, thereby encouraging them to develop their intellectual and communication skills; and
- To enhance appreciation of the importance of culture and the arts, thereby encouraging long-term support for artists and arts organizations.

Eligibility:

Only **schools and school boards** in the provincial K-12 system may apply. Projects must incorporate artistic disciplines served by the NLAC. These are dance (contemporary and traditional styles), film and video, new media arts (computer animation, online art creation), multidiscipline (exploring two or more art forms), music (classical, modern, traditional), theatre (including storytelling and circus), visual arts (including traditional crafts,

photography, pottery) and creative writing. If you have any questions regarding eligibility, please contact the program manager before submitting an application.

Annual deadline:

May 31 for projects starting after September 1.

Program Guidelines:

- Applications must be submitted on the official *ArtsSmarts* application form available from the NLAC office or website.
- Only one application will be accepted from each applicant (i.e. school, school board or group of schools). All specific projects must be included in the single application.
- The application form must be fully completed and returned on or before the application deadline. Incomplete or late applications will not be considered.
- You must apply for funding before your project starts. Retroactive applications cannot be considered.
- Projects must incorporate whole classes. Projects using select groups of students (drama clubs, bands, etc.) will not be considered.
- Capital costs (purchase of computers, equipment, instruments, etc.) are **not** eligible for funding.
- Any artist fees or travel costs must be for people 18 years of age or older.
- *ArtsSmarts* **cannot** support teacher salaries, or travel for students or teachers.
- **Artist fees** are considered to a maximum of \$300 per day or \$60 per hour of in-class time. Research and preparation time are included in this fee. **Artist fees** for planning/debriefing meetings with teachers are \$50 per hour calculated at a minimum of 2 hours per project or grade level in a project.
- **Coordinator fees** will be considered for schools in the **first year** of a whole school project only. Coordinator fees are \$20 per hour to a

maximum of \$500 in *ArtsSmarts* funding. Coordinators must have an arts background and cannot be current employees of the school.

- **Technical fees** for a project (clay firing, mounting exhibitions, etc.) will be considered at a rate of \$20 per hour.
- Applicants may include a professional development session for teachers within their project proposal. A maximum of \$500 may be requested from *ArtsSmarts* for teacher professional development.
- All projects are artist led, but *a teacher is required to be in the classroom at all times*. Teachers are encouraged to participate in the project as fully as possible.

Assessment:

Applications are reviewed by an assessment committee comprised of professional artists and experienced art educators.

Applications are assessed based on the following criteria:

- i. Cross-curricular learning outcomes from a variety of subject areas are clearly integrated into an art activity.
- ii. Students actively create art and explore self-expression by making their own artistic choices.
- iii. School administration, classroom teachers, artists and where possible, students have a clear voice in the project planning and implementation.
- iv. There is a planned or established partnership with a local community organization to support the project, or the project links directly with the community.
- v. The project uses professional artists experienced in working with children and the artistic medium being explored.
- vi. The project has artistic merit, and has an innovative approach to teaching the curriculum.
- vii. A plan to evaluate the project with input from teachers, students, and artists is included.
- viii. The project offers clear benefits to students, teachers, artists, and the broader community.

Requirements of funded projects:

Successful applicants accept responsibility to manage a project within the school, completing all necessary evaluation and project reports, and acting as a liaison with the NLAC for the project.

Final report:

All successful applicants must submit an activity and financial report (including copies of receipts for *ArtsSmarts* funding), and program evaluations to the NLAC within three months of their project end date.

Successful applicants may also be asked to complete an *ArtsSmarts* research template while the project is happening, or conduct pre and post student surveys on the project.

Applicants reapplying for funding must submit a final report on all past projects before the cheque for a new project will be released.

Official final report and evaluation forms will be sent to all successful applicants.

Support material:

If you require support material to be returned: please include a self-addressed stamped envelope with your application OR arrange to pick it up from the NLAC office. The NLAC will hold on to support material for one year. After this period, any unpublished works/works in progress that have not been picked up will be shredded (as per ATIPP guidelines), and any published materials that have not been picked up will be sent to the provincial archives.

Return completed applications to:

Ken Murphy
Program Manager
Newfoundland and Labrador Arts Council
1 Springdale Street (The Newman Building)
P.O. Box 98
St. John's, NL
A1C 5H5
Phone: (709) 726-2212
Toll Free: 1 (866) 726-2212 (NL only)
Fax: (709) 726-0619
kmurphy@nlac.ca www.nlac.ca



Newfoundland and Labrador
Arts Council



ArtsSmarts Grant Application Form

Applications must be typewritten or hand printed. Only fully completed applications received by the grant deadline will be considered. Applicants must submit **6 completed copies** of the application form and project description, and **6 copies** of support material.

NOTE: If your application is successful, the **cheque will be made payable to the school or school board listed below.**

FILE NUMBER (office use only): _____

Section 1: General Information

*NAME OF APPLICANT (SCHOOL OR SCHOOL BOARD): _____

CONTACT PERSON: _____ E-MAIL: _____

MAILING ADDRESS: _____

CITY: _____ POSTAL CODE: _____

PHONE: _____ FAX: _____

PROJECT TITLE: _____

Brief description of your overall project:

Overall this project will involve: # of STUDENTS: _____ and #of TEACHERS: _____ in GRADE LEVELS: _____

NAMES OF ALL ARTISTS INVOLVED IN THE OVERALL PROJECT: _____

PROJECT TO START BY: _____ AND END BY: _____
(Date) (Date)

DECLARATION

By the following signature the applicant declares that:

- All statements made in this application are true.
- Any funds awarded will be used solely for the purposes stated therein, otherwise the monies will be returned to the Newfoundland and Labrador Arts Council (NLAC).
- Any publicity or promotional materials related to the project shall acknowledge the assistance of the Newfoundland and Labrador Arts Council, and the Newfoundland and Labrador Department of Education through its Cultural Connections Strategy. It will also include the logos of the NLAC, and the Province of Newfoundland and Labrador.
- I accept the conditions of the *ArtsSmarts* program and will accept the decision of the assessment committee.
- I have submitted all final reports due for previous NLAC arts in education grants to this school. I understand that if this application is successful, funds will not be released until all final reports have been submitted.

Signature of applicant

Date

Signature of school principal

Date

*Privacy Notice: Under the authority of ArtsSmarts, personal information is collected in order to operate the program. This information is kept confidential and handled as required by the *Access to Information and Protection of Privacy (ATIPP) Act*. Any questions or comments can be directed to Joshua Jamieson, NLAC Communications Officer and ATIPP Coordinator:

Section 2: Detailed Description on Each Specific Project (2 pages)

Please complete a **detailed project description for each specific project you are seeking funding for.** (Examples: If each grade level in a school has a different project, then complete a project description for each grade level. If grade 7 and 8 classes will be doing the same project together, then complete one project description). **Please make as many copies of this section as required. This section should be completed by the classroom teachers with input from the artist(s) he/she will work with.**

The following specific project description may be submitted on a separate attachment.

Project Title: _____

Teacher(s) Involved: _____

Grade(s) Participating: _____ **Number of Students:** _____

School subject(s) explored (math, science, etc.) _____

Art discipline(s) explored (visual art, dance, storytelling, etc.) _____

Artist(s) Involved (attach artist’s resume or bio): _____

Artist(s) contact information (phone and/or email): _____

Exploration question: What will you as a teacher, the artist and students explore through this *ArtsSmarts* project? (Examples: What are the patterns of nature? Who wants to live in a wetland? What was my town like when my grandparents were my age?)

Art activity: Please provide a detailed description of the artistic activity the artist will be doing with the students. What final product, if any, will the students create with the artist?

Curricular connections: List the specific curriculum outcomes (SCOs) you will meet through this project. (Suggested 5-7 SCOs)

Project benefits: What benefits will this project offer your school, your students, your community and you as a teacher?

Outreach to the community: How will your project connect with the broader school and local community? (Examples: exhibition of artwork, performance for the community, publishing a book, support from a community organization, etc.)

Assessment: How will you assess the project's impact on student learning and on your teaching practice? (Examples: student journals, pre and post project surveys, project video diary, etc.)

Monitoring: How will you monitor your project to ensure it is meeting its goals? (Examples: planning meetings, feedback discussions with students, artist, and teacher, artist-teacher debrief after in-class sessions, etc.)

Budget for this specific project: Complete all applicable areas

Professional Fees:

- a. Planned number of artist hours: _____ x \$60 per hour is \$ _____
- b. Planned planning/ debriefing hours: _____ x \$50 per hour is \$ _____
- c. Planned technical hours: _____ x \$20 per hour is \$ _____

Total Fees: \$ _____

Materials: (please list materials and costs)

Total for Materials: \$ _____

Equipment Rental: (please list items and costs)

Total for Equipment Rental: \$ _____

Other Project Costs: (please list items and costs)

Total Other Costs: \$ _____

TOTAL COST OF THIS SPECIFIC PROJECT: \$ _____

Section 3: Overall Budget for all specific projects in this application

Include costs for **all specific projects** for which you are seeking funding. Provide details for each applicable category.

a) Professional Fees: Overall for all specific projects a) \$ _____

Artist Fees: (\$60 per hour or \$300 per full day. Preparation time is included in this fee.)

Fee to artist for planning/debriefing meetings with teachers: (\$50 per hour at a minimum 2 hours per specific project or grade level participating in a project)

Other Fees: (coordinator, technical, etc.)

b) Materials: (props, paints, etc.) b) \$ _____

c) Equipment Rental: (lighting, sound, etc.) c) \$ _____

d) Administration: (photocopies, phone calls, etc.) d) \$ _____

e) Travel / Accommodation: (artist only, describe mode, places, etc.) e) \$ _____

f) Teacher Professional Development Session (\$500 max) f) \$ _____

Are you requesting funding for a teacher professional development session? Yes _____ No _____

If yes, briefly outline the professional development activity. List the artist leading the session and describe what the session will involve: _____

g) Other Costs (please specify): g) \$ _____

h) Total Costs: h) \$ _____

Contributions from Other Sources: (if applicable)

(i.e. school council, local businesses, local service organizations, or the school itself)

i) Total from Other Sources: i) \$ _____

j) Total Request From ArtsSmarts (maximum allowable is \$5,500): (h-i=j) j) \$ _____